Proctoring Process for Exam-Takers

1. Practice Exams
Prior to exam day, exam-takers complete practice exams to familiarize themselves with the software and take a self-approved snapshot photo that will act as a baseline image.

2. Exam Day Photo
On exam day, exam-takers take another photo and start the exam.

3. Offline Exam
Exam-takers complete the exam offline with audio and video fully recording.

4. Answer File Upload
After the exam is over, the exam-takers' encrypted answer file is uploaded along with encrypted audio/video file to a secure server.

5. A.I. Review
The audio/video file is run against an A.I. tool that marks ("flags") the timeline for any potential anomalies.

6. Human Review
A virtual, professional human proctor separately reviews the audio/video recording and flags the timeline for any potential anomalies, notating relevant observations.

7. File Provided to Exam Administrator
The audio/video file with timeline markings is then provided to the client for review.

8. Photo Review
The client reviews the snapshot photos to compare any anomalies in identity and makes any decision they deem relevant.

9. Review and Validate Flags
The client reviews the audio/video recordings and decides whether any flags, either A.I.- or human-created, merit further investigation or action.

For any questions or concerns, contact your test provider before the day of your exam.

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